

Pass/No Credit Policy Spring 2020 Traditional Undergraduate Students

Due to the unexpected events of the Spring 2020 semester that precipitated an emergency move to remote learning, LBC | Capital has developed a plan to support student success. Recognizing that the transition to remote learning has created unique challenges for both undergraduate students and faculty, the following policy will be effective for the Spring 2020 semester.

1. Students may select to take courses as Pass/No Credit for the spring 2020 semester. In consultation with their academic advisor, students should use the Advising Checklist to help them determine which courses to take as Pass/No Credit.
 - a. P= Pass. This grade indicates a C- or better in the course. The P counts towards the total required credits for graduation but not toward the cumulative grade point average.
 - b. NC = No credit. This grade indicates a D+ or less. The NC counts against the total required credits for graduation but does not count towards semester and cumulative grade point average.
 - c. Regardless of the grading option chosen, undergraduate grades from Spring Term 2020 will be part of the student's official transcript.
2. Students will need to make this decision by May 29, 2020 by completing the [Pass/No Credit Course form](#). Prior to May 29, students will be able to see their final grades on MyLBC and choose between their letter grade (A-F) or a Pass/No Credit option for each class. It is recommended that students wait until their final grades have been posted to make the decision regarding the Pass/No Credit option.
3. Departments that cannot assign P/NC due to student progression and success in accredited programs or programs with professional certifications (Education, Social Work, etc.) will be proactively emailing their students explaining the situation in the major, reminding students that, if applicable, they may still choose P/NC in courses outside the major.

Pass/No Credit grade implications for Financial Aid

- For LBC | Capital scholarships, there will not be a GPA review this year. Students will continue to receive their current internal scholarship support in the 2020-2021 academic year. Aside from GPA, other requirements specific to individual internal scholarships, including full-time enrollment, major, or dorm residency must still be met in the 20-21 enrollment periods for renewal. This exception is only for internal scholarship review.
- Title IV Aid (Unsubsidized Federal Direct Stafford Loans, Subsidized Federal Direct Stafford Loans, Federal Direct PLUS Loans, Federal Pell Grants, Federal SEOG) still requires satisfactory academic progress (SAP) as spelled out in financial aid policies found in the [Catalog](#). If a student does not meet the federal SAP requirements after the spring semester is complete, the Financial Aid Office will notify those students and explain the appeal process, which can include factors related to the coronavirus disruption.
- Regular GPA review for LBC | Capital Scholarships will be in place again in spring 2021. Students who begin the 2020-2021 academic year with a GPA below the required minimum GPA for their scholarship will need to bring their GPA up to meet the GPA requirement by the end of Spring 2021 in order to keep their scholarship for the following year.

Advising Checklist for Declaring a Spring Term 2020 Course

Students, use the checklist below, in consultation with your academic advisor, to determine the courses you may want to elect to take as Pass/No Credit.

Answering “Yes” to any of these questions indicates that you probably should not elect to take the class as Pass/No Credit.

1. Are you in a program that has professional certification or licensing (e.g. education and social work)?
2. Does the class you are taking require a particular grade to move forward in your program (i.e. does your course or your major have progression requirements)?
3. Does your program require a minimum GPA in order to stay enrolled?
4. Do you plan to apply to graduate school?
5. Are you on academic probation? Note: A grade of P or NC will not impact GPA. Students who are working to improve their GPA may want to take at least some courses for a letter grade.
6. Are you retaking a course you previously failed? Note: A grade of P will replace an F but will not count toward GPA.
7. Are you a college athlete and your GPA is borderline for remaining eligible? Note: In this case, a student may want to maintain a letter grade for at least some courses in order to raise the GPA. Note: Minimum eligibility GPA is 1.7 after 24 credit hours have been completed.

Scenarios to help think through the decision to elect Pass/No Credit

1. Sally has earned a C- in a course this spring which would negatively impact her overall GPA, so she elects to take the course as Pass.
2. Mark has earned an A in a course this spring which will help to improve his GPA, so he takes the letter grade.
3. Jill has earned a D+ in a course this spring which will negatively impact his GPA. If she elects to take No Credit, the grade will not impact her GPA, but she will need to retake the class or a course for these credits. If she elects to take the letter grade (D+), her GPA will be impacted, but she will not need to retake the class.

Remember, the student is strongly encouraged to talk with his/her academic advisor regarding the Pass/No Credit option.