



Remote Learning Guidelines

Remote learning means that students will participate in live, synchronous classes, using technology and will be expected to meet attendance and participation requirements as set forth by their instructors.

Remote students should expect to:

- Keep their camera on during Zoom sessions and actively engage with the class and professor. Class should be the sole focus of the student while attending remotely. It is not acceptable to attend class remotely while at work or driving in a car.
- Set aside a quiet and private space, conducive for learning.
- Have access to reliable, high speed internet.
- Own a working desktop or laptop. Students may not attend class remotely on a cell phone.

A remote learner for the Spring 2021 semester is identified as:

1. A student who has applied and been approved to be a remote learner through the Remote Learning Application Form. This type of remote learner is identified by the Associate Provost for Student Success.
2. A student who is in isolation or quarantine at any point in the semester. This type of remote learner is identified by the Campus Nurse.
3. A student in a split class who participates through Zoom on scheduled days. This type of remote learner is determined by the professor and Registrar.

Students may NOT self-select to be remote learners. Rather, students must fall into one of the categories listed above. Joining a class through Zoom without appropriate permission will NOT count toward attendance.

Students who are not feeling well must: 1) contact the Campus Nurse (nurse@lbc.edu) to assess their health, and 2) contact their professor about class attendance. The nurse may:

- Clear the student for class,
- Ask the student to quarantine/isolate, or
- Have the student monitor symptoms for 24-hours.

Students who are asked to monitor symptoms for 24 hours should expect to use class skips. Only students asked to quarantine or isolate will be approved for remote attendance. The professor will provide Zoom links for students asked to quarantine or isolate.

In certain circumstances a student may not have enough time to contact the Campus Nurse before class. In these cases, students may either use a skip or request a Zoom link to attend class remotely. The student should then contact the Campus Nurse immediately after class or as soon as possible. The professor will approve or deny attendance retroactively, after the nurse has assessed the student's health. Again, students who are asked to monitor symptoms for 24 hours, and not quarantine/isolate, should expect to use class skips even if they attended class remotely. For this reason, **students are encouraged to use class skips wisely.**