

2025 Payroll Schedule

*Managers & Employees are asked to please
approve all shifts in Paycom every Monday.*

Pay date		Highlighted cells indicate a 3-week pay period. PT & Student Workers are paid for hours worked during weeks listed. FT Hourly & Salary - Overtime & shortage adjustments are made on each pay date for weeks listed.
		Weeks included on each Pay Date:
January	15	December 15 - 28
	31	December 29 - January 11
February	14	January 12 - February 1
	28	February 2 - 15
March	14	February 16 - March 1
	31	March 2 - 15
April	15	March 16 - 29
	30	March 30 - April 19
May	15	April 20 - May 3
	30	May 4 - 17 (Summer student worker status begins 5.4.25)
June	13	May 18 - 31
	30	June 1 - 14
July	15	June 15 - 28
	31	June 29 - July 12
August	15	July 13 - 26
	29	July 27 - August 9
September	15	August 10 - 23
	30	August 24 - September 13 (Regular student worker status begins 8.24.25)
October	15	September 14 - 27
	31	September 28 - October 11
November	14	October 12 - 25
	28	October 26 - November 15
December	15	November 16 - 29
	31	November 30 - December 13